Ref No.PIU/MSWC/SMART/QUOTATION/147/2026 Date:-23.11.2026

INVITATION FOR QUOTATIONS

To
.....
.....
.....

Sub: Invitation for quotation for selection of service provider for conducting various workshops in Maharashtra.

Dear Sir/Madam

1. Government of Maharashtra has launched World Bank assisted "Hon. Balasaheb Thackeray Agribusiness & Rural Transformation (SMART) Project" in the State of Maharashtra in order to transform agriculture and livelihoods sector in Maharashtra. The objective of the project is "to support development of inclusive and competitive agriculture value chains focusing on smallholder farmers and agri-entrepreneurs in Maharashtra". This would be achieved by expanding access to new and organized markets for producers and enterprises with complementary investments in provision of technical services and risk management capabilities.
2. Head, PIU, Maharashtra State Warehousing Corporation, SMART Project, 581/4, MARKET YARD, PUNE – 411037 (hereinafter referred as "Purchaser") now invites competitive quotation for the following services for conducting various workshops in Maharashtra.

Sr. No.	Item /services description	Technical Specification
1.	Conference Hall	Provide AC Conference Hall for 8 hrs, Table on Dies, officers chairs 8-10, Flower Bouquet, 100 chairs for participants, 10 Round table, Projector with screen, sound system, cordless Mike (2 nos), collar mike (1 Nos), Photography/Videography, Generator facility.
2.	Baner	Baner (6*4 ft)
2.	Tea Break	Tea with Biscuits
3.	Lunch	Vegetarian Meal -2 vegetables, Chapati, Dal, Rice, One sweet item, RO Water
4.	Stationary	Writing pad, ballpen, white board with pen.

3. **Responsibility of service provider:**

a) Purchaser will inform service provider one week in advance the training/workshop/meeting dates, time in writing.
b) Service provider should provide Purchaser list of hotels to purchaser before the scheduled workshop.
c) Service provider has to facilitate the participant during workshop.
d) Choice of training location / hotel will be given by purchaser.

4. Bid Price

a) The contract shall be for any of the item described above.
b) All duties, taxes and other levies payable on the raw materials and components shall be included in the total price.
c) The rates quoted shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
d) The Prices shall be excluding GST.
e) Rate should be inclusive of supply and installation.
f) Only sealed quotation envelope shall be accepted.

5. Validity of Quotation

Quotation shall remain valid for a period not less than 60 days after the deadline date specified for submission.

6.Eligibility Criteria:

a) The bidder should be Proprietary firm /Partnership firm/Limited Company/Corporate body legally constituted and should be registered with the appropriate registration authority
b) The bidder should have successfully executed at least one similar event contracts for providing logistics and boarding services in conducting various trainings/workshops for any Government /Government Autonomous organizations during last five years as on date of submission of quotation.
c) Bidder should be registered under Goods and Services tax Act, 2017
d) Bidder should have its main office anywhere in Maharashtra
e) Bidder should have achieved in at least one year an annual financial turnover not less than Rs 10.00 lakhs in the last three financial years;
f) The bidder should not be blacklisted/banned by any Government organization/ PSUs during last 3 years.

7.Documents to be submitted along with the quotation:

The bidder should submit following documents along with the quotation

a) Firm registration certificate
b) GST registration certificate & PAN Card copy
c) Bid security declaration (in attached format)
d) Turn over certificate issued by the chartered Accountant with UDIN.
e) Supply orders/invoice copies/experience certificate for conducting workshops/ trainings for any of the Government organization.
f) The declaration that the bidder is not black listed/banned by any government organization/PSUs. (in attached format)

8.Bid Security :

1) Bidder should submit bid security declaration in the attached format. If bidder not submitted bid security declaration, in such case the bid submitted by such bidder shall be rejected.
2) The Bid Security declaration shall be executed

a) if a bidder withdraws its bid prior to the expiry date of bid validity specified by the bidder on the letter of bid or any extended date provided by the bidder; or
b) During the bid process, if any information submitted found manipulated / hidden /false / mala fide in the bid
c) if the successful Bidder fails to

(i) Sign the Contract or
(ii) Furnish a Performance Security

9.Date and Place of event:

Successful bidder should complete supply of all services mentioned in RFQ on workshop. The workshops shall be conducted at **Nagpur, Amravati, Chhatrapati Sambhajinagar, Latur and Nashik** under the respective Regional Offices of MSWC. The date of each workshop shall be communicated to the successful bidder at least 10 days in advance. The location of the workshop shall be specified in the respective Supply Order.

10.General Conditions:

a) Bidder should submit only one quotation.
b) The Event/Unit mentioned may increase / decrease depend on the requirement.
c) All legal disputes relating to the supply and installation etc. are subject to the jurisdiction of court of law at Pune district.

11.Evaluation of Quotations

The SMART Project will evaluate and compare the quotations determined to be substantially responsive i.e. which

(a) are properly signed; and
(b) Conform to the terms and conditions, and specifications.

The Quotations would be evaluated for all items together. GST cost shall not be considered in evaluation.

12.Award of contract

The PIU-MSWC Office, SMART, Pune will award the contract to the bidder who has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.

a) Notwithstanding the above, the PIU-MSWC Office, SMART, Pune reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.
b) The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the supply/ work order.

13.Payment:

Payment will be made within 2 weeks after successful supply and installation of goods certified by the authority appointed by the Project along with the bill/invoice. Applicable GST will be paid on submission of invoice/bill.

14.Quotation Submission:

Interested bidder should submit only one quotation in a sealed envelope boldly superscript as **Quotation for selection of service provider for providing Hall, Lunch & Breakfast for workshop to PIU-MSWC Office, SMART, Pune** latest by 3.00 PM **on 07/12/2026 to Project Implementation Unit, Maharashtra State Warehousing Corporation, SMART Project, 581/4, Market Yard, Pune–411 037.**

a. Quotations received after due date and time for whatever reason shall not be considered and shall be rejected.
b. Please quote the lowest possible rate. No negotiations will be entertained

15.Opening of Quotation: -

Quotations will be opened in the presence of bidder's representatives who choose to attend at above mentioned address at **4.00 PM on 08/12/2026** at Project Implementation Unit, Maharashtra State Warehousing Corporation, SMART Project, 581/4, Market Yard, Pune–411 037.

In the event of the date being declared as a holiday for the purchaser's office, the due date submission and opening of quotations will be the following working date & time.

Nodal officer,
PIU, MSWC SMART Project.

FORMAT OF QUOTATION
(On bidder's Letter head)

To **Date:-**

Nodal officer,
PIU, MSWC, SMART PROJECT,
581/4, MARKET YARD, PUNE – 411037.

Subject:- Submission of quotation for selection of service provider for conducting various workshops in Maharashtra.

Ref :- Your Request for Quotation Ref No.PIU/MSWC/SMART/QUOTATION/ /2026 Date:- / /2026

Dear Sir,

As per your requirement, we are glad to submit you our most reasonable and competitive rates as under.

Table No.1

Sr. No	Item/ services description	Technical Specification	Event/ Unit	Rate per Event/Unit in Rs. Without GST	Total Rate in Rs. Without GST
1.	Conference Hall	Provide AC Conference Hall for 8 hrs, Table on Dies, officer's chairs 8-10, Flower Bouquet, 100 chairs for participants, 10 Round table, Projector with screen, sound system, cordless Mike (2 nos.), collar mike (1 Nos), Photography/Videography, Generator facility.	5		
2.	Two /Three Star Hotel	Upto 100 participants			
3.	Baner	Baner (6*4 ft)			
4.	Tea Break	Tea with Biscuits			
5.	Lunch	Vegetarian Meal-2 vegetables, Chapati, Dal, Rice, One sweet item, RO Water			
6.	Stationary	Writing pad, ballpen, white board with pen.			

Table No.2

Sr. No.	Item/ services description	Technical Specification	Event /Unit	Rate per Event/Unit in Rs. Without GST	Total Rate in Rs. Without GST
1.	Conference Hall	Provide AC Conference Hall for 8 hrs, Table on Dies, officer's chairs 8-10, Flower Bouquet, 100 chairs for participants, 10 Round table, Projector with screen, sound system, cordless Mike (2 nos.), collar mike (1 Nos), Photography/Videography , Generator facility.	5		
2.	Two /Three Star Hotel	Upto 50 participants			
3.	Baner	Baner (6*4 ft)			
4.	Tea Break	Tea with Biscuits			
5.	Lunch	Vegetarian Meal-2 vegetables, Chapati, Dal, Rice, One sweet item, RO Water			
6.	Stationary	Writing pad, ballpen, white board with pen.			

We agree to supply above mentioned services in accordance with the terms and conditions mentioned in the invitation for quotations.

We hereby certify that, we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery or collusive agreements with competitors.

Signature of authorised person
Name:_____
Agency Office Stamp/Seal

FORMAT OF DECLARATION IN LIEU OF EMD/BID SECURITY
(To be submitted on the Bidder's Letter Head)

Date: / /2026

RFQ/ Tender Ref No.:.PIU/MSWC/SMART/QUOTATION/ /2026 Date:- /11/2026

To,
Nodal officer,
PIU, MSWC, SMART PROJECT,
583/B, MARKET YARD,
GULTAKDI , PUNE – 411037

I/We **----------** am/are submitting this declaration in lieu of Bid Security/Earnest Money Deposit for Service Provider for conducting various workshops in Maharashtra for One day workshop Programme thereby fully accepting that I/We will be suspended and shall not be eligible to participate in the Tenders invited by any World Bank funded Projects , any government tenders , PSUs for a period of Three years from the date of such Suspension Orders, under the following circumstances:-

a) If after the opening of quotation/ tender, I/We withdraw or modify my/our tender during the period of validity specified in the Request for Quotation / Bid Documents (including extended validity, if any) or do not accept the correction of the quotation/ tender Price pursuant to any arithmetical errors.

b) If after the issue of supply order, I/We fail to furnish the required Performance Security, sign the Contract within the time limits specified in Request for Quotation/ Tender Document.

Signature and Seal of Authorized Signatory of bidder
Name of Authorized Signatory .....

FORMAT OF UNDERTAKING, TO BE FURNISHED ON BIDDER'S LETTER HEAD WITH REGARD TO BLACKLISTING/ NON- DEBARMENT, BY ORGANIZATION OF

UNDERTAKING REGARDING BLACKLISTING / NON – DEBARMENT

Date: / /2026

RFQ/ Tender Ref No.:.PIU/MSWC/SMART/QUOTATION/ /2026 Date:- /11/2026

To,
Nodal officer,
PIU, MSWC, SMART PROJECT,
583/B, MARKET YARD,
GULTAKDI , PUNE – 411037

We hereby confirm and declare that we, **----------** is not blacklisted/ De-registered/ debarred by any World Bank funded Project/ Government department/ Public Sector Undertaking/ Private Sector/ or any other agency for which we have Executed/ Undertaken the works/ Services during the last 5 years.

Signature and Seal of Authorized Signatory of bidder
Name of Authorized Signatory.....